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## **ADDENDUM NO. 1**

**Date: July 1, 2014**

### **Request for Proposal (RFP) No. 14-0438 Roadside/Right of Way Tree Trimming and Related Services**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

This addendum does not change the date for receipt of bids or proposals.

The purpose of this addendum is to provide confirming information to all potential responding vendors in association with the cited Request for Proposal. The information provided herein summarizes discussions at the mandatory pre-proposal conference. Attendees of that meeting are noted on the County website for this solicitation. The pre-proposal conference commenced with a general review of the RFP. No changes other than the information noted in this addendum constitute a change to the RFP.

#### **General Discussion:**

The contents of the Request for Proposal (RFP) were summarized with specific notice provided in regards to the following matters:

- Proposal due date and time is Thursday, July 10, 2014 at 3:00.
- Any questions regarding this solicitation shall be emailed to the Designated Procurement Representative as noted in Section 1.2.
- Award of a contract will be made as stated in Section 1.3, Method of Award and Section 1.5, Term of Contract. All work shall be completed within the sixty day time period after the Notice of Award Letter is received, whether vendor is awarded one or more project sites. No time extension shall be given for multiple awards.
- It is the responsibility of the vendor to perform a site visit of each individual road/project to

verify the measurements and determine the extent of the services required as stated in Section 2, Statement of Work, Technical Requirements, # 6, Quantities.

- Vendors shall submit their response to the addresses mentioned in Section 1.13.1. Responses will not be accepted at the site of the Pre-Conference Proposal on Ardice Avenue.
- Vendors shall submit their response to the County to include all items as noted in Section 1.13.2, with two (2) original and one (1) complete copy of the items noted.

**Questions and Answers:**

Question 1: What is the estimated cost?

Answer 1: The County has \$126,000 currently budgeted for this project. Vendors shall note that all locations may not be awarded due to budget restraints.

Question 2: CR 33 and CR 452 mention that the cedar trees will require special attention. Please explain.

Answer 2: It has been decided by the County that the vendor shall not trim the cedar trees at these locations.

Question 3: Does the County require M.O.T.?

Answer 3: Yes, See Attachment 3, Public Works Additional Terms and Conditions.

Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_